

**BARLEY PARISH COUNCIL**  
**Minutes of meeting of Barley Parish Council**  
**held at the Town House on Monday 4 March 2019**

**1. PRESENT**

Cllr Jerry Carlisle, Cllr Ian Turner, Cllr Brian Haughey, Cllr Bill Sterland

**2. In Attendance**

Cllr Tony Hunter, Cllr Fiona Hill, Cllr Gerald Morris, Tim Martin (RFO), Mel Chamming (Clerk), Michael Young (100 parishes association).

2 members of the public.

**3. Apologies**

Cllr Yvonne Lee, Cllr Peter McPartland

**4. DECLARATION OF INTEREST**

There were no declarations of interest made.

**5. APPROVAL OF MINUTES OF 11 FEBRUARY 2019**

The Minutes of the meeting held on 11 February 2019 were read and approved. Proposed by Cllr Haughey and seconded by Cllr Turner

**6. MATTERS ARISING**

Michael Young from the Association of 100 Parishes briefed the council on the work of the association.

Police Liaison

Graham Clark reported that no liaison meeting took place this month due to police operational reasons. Graham asked to be advised of any issues or questions that could be raised at the next liaison meeting.

*Cllrs Fiona Hill and Tony Hunter arrived at 8.30pm*

It was noted that a spate of incidents had occurred in the village recently and it was agreed that it was essential to ensure that villagers were alerted to these thefts (burglary and vehicle), to try to prevent further occurrences. OWL was now up and running but it was felt that more should be done to ensure raised awareness.

Cllr. Ian Turner agreed to take the lead on Facebook communications and Mr. Nick White agreed to explore setting up a WhatsApp group for the village.

PCSO Brabrook had not yet reported back on the questions raised by the council about the parish collective idea to increase police visibility in the villages.

The clerk would follow this up with PCSO Brabrook and subsequently with other parish clerks to gauge likely interest.

It was agreed that should the decision on the council's application to the Police and Crime Commissioner's Road Safety Fund for a grant towards an enhanced speed camera be negative, consideration would be given to either fund the purchase from parish council funds or to consider if other options were more suitable for the village. Cllr. Fiona Hill reminded the council of the possibility of using her Locality Budget to assist with costs.

#### General matters

Cllr. Fiona Hill agreed to organise a new date for Cllr. Carlisle, Cllr. Haughey and herself to meet with Derek Gerrard of Ringway who are the county council's highway contractors.

The village e mail list would be handed over to the clerk this month

#### Engaging with the Community

Arrangements for the evening of 18<sup>th</sup> March were agreed and Cllr Haughey would organise the refreshments. The Clerk would organise promotion of the forthcoming local council elections through posters and email invitations. Copies of the Councillor Job Description and Nominations for election packs would be available at the event.

### **7. PLANNING**

Cllrs Turner and Haughey attended the planning workshop on 27<sup>th</sup> February. Cllr. Carlisle would now contact Richard Tiffin to attend a day time meeting to discuss planning in relation to Barley specifically.

#### *Burnel's BarnShaftenhoe End Road Reference: 18/03276/FP*

Whilst there was no objection to the proposed alteration to the existing Cart shed to the rear of the property, it was considered that the size and bulk of the proposed Cart lodge was excessive and wholly inappropriate for the location. This element of the proposal was visually very intrusive and of a size that totally compromised the integrity of the original courtyard scheme. The loss of the agricultural land to construct the new access road to the new cart lodge and the materials proposed for the road seemed inappropriate. The scale of the whole element (new cart Lodge, change of use and new access road) was considered detrimental to the visual amenity and rural environment of the area and would cause significant harm to the character of the area: contrary to the provision of Policy 6- Rural areas beyond the green belt and Policy 12- landscape Conservation LC2 of the current Local plan. On these grounds we objected to the proposal and considered that the application should be refused.

#### *The Hayloft, Smiths End Lane Reference: 19/00155/FPH*

There were no objections to this application. It was noted however that there were two errors in the application:

The site plan (1500382) was wrong and did not show the full extent of the site and new garden as shown on plan 01500380

The detailed description of the work in plan 01500380 was wrong in that it showed the proposed new red brick wall to be 6 metres high rather than 6 feet high as per the planning application

*Cllrs. Morris, Hill and Hunter left the meeting at 9.35pm*

## **8. TOWN HOUSE**

There was nothing to report on the Town House this month but see also entry under Health and Safety regarding Fire Risk Assessment.

## **9. FINANCE**

Mr. Tim Martin (RFO) reported the following payments were due to be made:-

### Parish Council payments

HAPTC	40.00	Election workshop
T Martin	267.60	RFO February
B Haughey	61.79	Reimbursement for speed sign
M. Chammings	438.60	Clerking February
Sapele Design	674.50	Planning app.: Changing facilities

It was agreed that all of these payments should be made.

Proposed Cllr Turner, seconded Cllr Sterland

### Town House payments

The Diary	75.00	Advertising for next year
C Robinson	80.00	Cleaning February
R Saklatvala	123.75	Letting Officer fee February

It was agreed that all of these payments should be made.

Proposed by Cllr Haughey, seconded Cllr Sterland

### Risk Assessment

The Parish Council Annual Risk Assessment was reviewed and agreed subject to a small number of amendments:

The Clerk would issue the invoices to the allotment holders

The Clerk would review the Data Protection and Privacy policies with a view to combining them.

### Town House Insurance

Mr. Martin confirmed that he was in the process of resolving the issue of insurance with the regular users of the Town House.

## **10. RECREATION GROUND**

Cllr Turner reported that he contacted our partners Fields in Trust and reached an agreement to use our original ROSPA Company for future Health and Safety reviews of the play area.

Cllr Turner also reported that all necessary repairs to gates and fencing were complete and that he had examined the goal posts and although there was rust at the base, they were secure.

#### **11. HEALTH & SAFETY**

A review of Town House Fire Risk Assessment was completed with DBA Safety, with Cllr Carlisle and the Parish Clerk in attendance.

#### **12. CORRESPONDENCE**

The Salvation Army followed up their request to site a recycling bank on Parish Council land. It was considered and agreed that there was no suitable location to place such a bank and the Clerk would respond accordingly.

Stewart Bullard Ltd asked for confirmation that the council wanted them to continue the grass cutting contract this season and had advised the Clerk of their revised terms. These terms were accepted and the Clerk was asked to inform the company accordingly.

A request for the council to donate towards the future upkeep of The Great Chishill Windmill was made by the Great Chishill Windmill Trust Ltd. The meeting agreed that the council should help and it was agreed that £250(reviewed annually) would be appropriate. The Clerk would inform the Windmill Trust and seek payment details.

#### **13. AOB**

None

The meeting closed at 22.15