



To: Cllrs Yvonne Lee (Chair), Ali Hearn (Vice Chair), Jerry Carlisle, Ian Turner, Alan Cayford, Ian Northen and RFO Lynn Brett

Councillors and RFO are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Mrs A J Gibson

Clerk to Barley Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

**Barley Parish Council Meeting
Monday 7th September 2026 at 19:30
Town House**

AGENDA

1. Apologies

To receive and accept apologies for absence.

Apologies received from the clerk, County Cllr Brown, RFO Lynn Brett

2. Declarations of Interest

To receive declarations of interest.

3. Minutes

To confirm the minutes of the Barley Parish Council meeting held on 6th July 2026 and 10th August 2026 as an accurate record of proceedings.

4. Public Participation

Members of the public and councillors can raise matters of concern.

5. Action updates

5.1 Review action log

6. Planning

6.1 26/01727/FP- Full Planning Permission: Erection of self-build dwelling with Juliet balcony, solar panels, and access steps following demolition of existing dwelling and outbuildings. Hard landscaping to include creation of no. 2 parking spaces to front elevation. Installation of bin storage (as amended by plans received on 21st August 2026).

Deadline September 15th 2026

7. Reports from County/District Councillors

7.1 To receive a report from County Cllr Brown

7.2 To receive a report from District Cllr Prescott

8. Finance RFO report for the Parish Council

- 8.1 To consider and approve payments for the Council.
- 8.2 Update on AGAR
- 8.3 To start the discussion on budget requirements for 2027/2028

9. Finance RFO report for the Town House Charity (As sole Trustee)

- 9.1 To consider and approve payments for the Town House Charity (as Sole Trustee).
- 9.2 To start the discussion on budget requirements for 2027/2028

10. Reports from Working Parties, Committees and Portfolio Holders

- 10.1 Town House Charity (as Sole Trustee) – Alan Wiltshire / Cllr Cayford
 - 10.1.1 To receive a report from the Chairman of the Town House Charity Committee together with confirmation that all necessary safety checks have been carried out.
 - 10.1.2 To receive an update on the electrical required works and action plan.
 - 10.1.3 To receive an update on income generation for the Town House.
- 10.2 Cllr Cayford
 - 10.2.1 Plaistow, Children's Playground, Green areas
To receive a report and note any issues arising in the Plaistow together with confirmation that all necessary weekly safety checks have been carried out.
 - 10.2.2 Bench project
- 10.3 Cllr Turner
 - 10.3.1 Traffic and Speed Management – Update on MOU with Police and Crime Commission
 - 10.3.2 20mph consultation
- 10.4 Cllr Carlisle
 - 10.4.1 Club room contract and marketing
- 10.5 Cllr Northen
 - 10.5.1 Allotments
 - 10.5.2 Communication
- 10.6 Cllr Hearn
 - 10.6.1 Safeguarding Policy
 - 10.6.2 Feedback from 'Managing the Message' event
- 10.7 Cllr Lee
 - 10.7.1 Pay scale Review
 - 10.7.2 Town House management Committee Terms of Reference

11. Clerks Report

- 11.1 To review updates from clerk
- 11.2 Privacy notice sign off
- 11.3 Health and Safety review against Peninsula policy – August 2026 – for information and any comments

12. Recognition of buildings of importance – Cllr Hearn

13. Items of Correspondence

14. Items for future discussion

Date of next Barley Parish meeting

To note the date of next Parish Council Meeting will be on 5th October 2026

Contact: Alison Gibson, Clerk to Barley Parish Council
clerk@barleyparishcouncil.gov.uk