

**BARLEY PARISH COUNCIL**  
**Minutes of meeting of Barley Parish Council**  
**on Monday 7<sup>th</sup> February 2022**

**PRESENT**

Cllr Jerry Carlisle (Chair), Cllr Brian Haughey, Cllr Ali Hearn, Cllr Ian Turner, Cllr David King.

**IN ATTENDANCE**

Mel Chammings (Clerk), County Cllr Fiona Hill, District Cllr Gerald Morris, Nick Shaw and one member of the public.

**1. APOLOGIES.**

1.1 Apologies were received and accepted from Cllr Yvonne Lee and Lynn Brett (RFO)

**2. DECLARATION OF INTEREST**

2.1 No declarations of interest were made.

**3. MINUTES**

3.1 The Minutes of the meeting held on 10<sup>th</sup> January 2022 were read and approved as an accurate record of proceedings.  
Proposed by Cllr Haughey and seconded by Cllr Hearn.

**4. PUBLIC PARTICIPATION**

4.1 No issues were raised.

**5. PLANNING**

**5.1 Planning reference: 22/00128/FPH and 22/00129/LBC various internal and external alterations, including insertion of roof lights, new window and door to existing side extension and new door to existing garage. Smiths End Farm, Barley**

The Council had no objections in principle to this application subject to any views that the Conservation Officer may have.

**5.2 Planning reference: 22/00116/FP Amendment to design of Plot 5,6 and 7 of previously approved permission 18/03349/S73 to include elevations and parking.7 High Street Barley**

The Council objected to this application on the basis that the application was not complete. There was no floor plan for the second storey, nor was there a supporting design statement.

**5.3 Planning reference:22/00185/LBC Single storey rear extension (revision of previously approved 21/0013/LBC) Revello Rose Smiths End Lane, Barley**

The Council had no objections to this application.

**6. FINANCE**

**6.1** The RFO had previously distributed the list of payments for approval at this meeting

Barley Parish Council

M Chammings	386.39	Clerking January + ink
L Brett	246.04	RFO January
Bullard	180.00	Final footpath cut
B Haughey	31.20	Playground fixtures
Adcock Air Con	*292.80	Club Room maintcne
HAPTC	14.00	Cyber Training
Hardy Landscapes	*336.00	Trees for Plaistow

\*These payments would be refunded

Approved. Proposed Cllr Hearn and Seconded Cllr Turner

Barley Town House

PJ Robinson	523.20	EICR and emergency light Ins
Swift Fire	489.60	Fire alarm panel replacement

Approved. Proposed by Cllr Turner and seconded by Cllr King.

**6.1.1 Quotes**

Members agreed the quote from Bullard of £102 for Plaistow grass-cutting 2022-2023. The clerk would also seek a quote for the footpath clearance work. **Action:** Clerk

Members discussed the quote from Broadmead Leisure to supply metal gates in the Play Area. The consensus was that the price was too high, and the Clerk was asked to go back to the supplier to seek and alternative. There was a further suggestion that the Play area may not need to be fenced and gated. The Clerk would approach NHDC for advice. **Action:** Clerk

**7. REPORTS FROM COUNTY/DISTRICT COUNCILLORS**

**7.1** County Cllr Hill updated the meeting on the issues that she agreed to follow up on behalf of the Parish Council. She reported that:

- The grille to provide a trap for waste entering the pipe crossing Picknage Road was now on order.

- The resurfacing of Church End would be completed this month
- Work to provide white lines in various locations in the village, as indicated in the Highways Action Plan, would not take place until the next budget year
- Cllr Hill was chasing Kate Hooper to provide timescales for the work she had proposed on the drainage survey
- The kerbing work to retain the embankment on London Road would take place in March.

**District Cllr Morris** reported that there was still no conclusion to the Local Plan.

## **8. REPORTS FROM WORKING PARTIES, COMMITTEES & PORTFOLIO HOLDERS**

### **8.1 Town House**

#### **8.1.1**

- The minutes of the Town house Committee meeting were distributed in advance of the meeting
- We were in the process of applying for grants for the proposed work on the windows. The clerk had applied for, and received, £500 **from** County Cllr Hill's Locality Budget. Cllr Hill was thanked for her support. An application to NHDC for release of S106 monies earmarked for leisure use in Barley would be made once the invoice for the works had been received.
- The fire drill was completed satisfactorily on 17<sup>th</sup> January
- There were thirteen confirmed wedding bookings for 2022, with regular enquiries and viewings for 2023/2024
- It was confirmed that any significant movement of money from the Town House account for investment purposes would need approval of the Parish Council.

### **8.2 Plaistow**

**8.2.1** Cllr King was thanked for sourcing and planting the trees in the Plaistow. This was part of the Queens Green Canopy initiative, one of the key Jubilee drives.

**8.2.2** The clerk had received a complaint about a hole in the wall behind the tennis court. Cllr Carlisle confirmed that the Parish Council was not responsible for the boundary wall and fencing. The Clerk would inform the homeowner. **Action:** Clerk

### **8.3 BPC Facebook page proposal**

**8.3.1** Cllr Hearn had distributed a paper for members consideration prior to the meeting.

Following discussion, it was agreed that:

- BPC wanted to improve its communication with residents
- We needed to be clear what information would be relevant and how much work would be needed by the administrator to manage the site.
- Improvements to the website should go hand in hand with any new form of communication.
- The clerk would approach her peers in Melbourn and Chrishall for advice on how their Facebook pages operated.
- Cllr Hearn would provide a first-cut design of what should be included on the site by April BPC.

**Action:** Clerk and Cllr Hearn by April meeting

### **8.4 The Queens Jubilee event**

#### **8.4.1**

- The planning group which consisted of residents who had expressed an interest in supporting events (Village Plan feedback), church fete representatives, flower show representative and the Parish Clerk met on 24<sup>th</sup> January. Past and current village show organisers were invited but unable to attend.
- There were a number of ideas and discussion on whether events should be combined or not. There was definite agreement that there should be some memento to note the jubilee e.g., mugs or other souvenir for the village children.
- It was clear that a budget would be necessary, and that the Parish Council should be approached to provide one.

Following discussion by Council members it was unanimously agreed that £2,500 would be an appropriate amount, on average £5 per elector.

Cllr Hill also indicated that an application to her locality budget would be supported.

The clerk would feedback to the planning group. **Action:** Clerk

## **8. CLERKS REPORT**

**9.1** Actions completed were noted. Cllr Carlisle would review the draft letter about the safety issues at the entrance to the concrete road running to the sewage works. The clerk would reissue.

## **11. DATE OF NEXT MEETING and items for the agenda**

The next meeting would be on Monday 7<sup>th</sup> March 2022

### **Items for future discussion**

- a) Tennis club constitution
- b) Queens Jubilee celebration
- c) Sale of marquees (outstanding item from previous meetings)
- d) Cesspit repair (outstanding item from previous meetings)
- e) Play Area: consideration of advice from NHDC officer

The meeting ended at 21.45

