



To: Cllrs Yvonne Lee (Chair), Ali Hearn (Vice Chair), Jerry Carlisle, Ian Turner & Alan Cayford and RFO Lynn Brett

Councillors and RFO are respectively summoned to attend this meeting for the transaction of business in the agenda below. The meeting is open to members of the public and press.

Mrs A J Gibson

Clerk to Barley Parish Council

To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.

**Barley Parish Council Annual Meeting
Monday 11th May 2026 at 19:30
Town House**

AGENDA

- 1. Election of chair** – signing of Declaration of Acceptance of Office form
- 2. Election of vice chair** – signing of Declaration of Acceptance of Office form
- 3. Apologies**
To receive and accept apologies for absence.
- 4. Declarations of Interest**
To receive declarations of interest.
- 5. Minutes**
To confirm the minutes of the Barley Parish Council meeting held on 13th April 2026 as an accurate record of proceedings.
- 6. Public Participation**
Members of the public and councillors can raise matters of concern.
- 7. Voting for new councillor**
- 8. Action updates**
- 9. Reports from County/District Councillors**
 - 9.1 To receive a report from County Cllr Brown
 - 9.2 To receive a report from District Cllr Prescott
- 10. Finance RFO report for the Parish Council**
 - 10.1 To consider and approve payments for the Council.
 - 10.2 To receive AGAR update
 - 10.3 Review of standing orders and bank signatories

11. Finance RFO report for the Town House Charity (As sole Trustee)

- 11.1 To consider and approve payments for the Town House Charity (as Sole Trustee).

12. Reports from Working Parties, Committees and Portfolio Holders

- 12.1 Communication and responsibilities– Cllr Lee
To Elect Councillors to sit on committees and working groups
To agree Terms of Reference of Committees and Working Groups
- 12.2 Town House Charity (as Sole Trustee) – Alan Wiltshire / Cllr Cayford
To receive a report from the Chairman of the Town House Charity Committee together with confirmation that all necessary safety checks have been carried out.
- 12.3 Plaistow, Children’s Playground, Green areas – Cllr Cayford
To receive a report and note any issues arising in the Plaistow together with confirmation that all necessary weekly safety checks have been carried out.
- 12.4 Traffic and Speed Management – Cllr Turner
Update following meeting with Police and Crime Commission on 17/02/2026 regarding the proposed costings and performance of the village cameras.
Discussion on KMC report with proposals to reduce speeding
- 12.5 Defib specification and action updates – Cllr Hearn
- 12.6 Club room contract – Cllr Carlisle

13. Neighbourhood Plan – Cllr Lee

14. Clerks Report

- 14.1 To review updates from clerk
- 14.2 Councillors conflict of interest declarations

15. BPC Policies

- 15.1 To agree Council policies

16. Items of Correspondence

- Email regarding the football pitch lines on the Plaistow and basketball hoop – costs to be discussed
Proposal for clothes bank for charity and a fund raiser.
Request to replace electrical cable for village show

17. Items for future discussion

Date of next Barley Parish meeting and items for the agenda

To note the date of next Parish Council Meeting will be on 1st June 2026

Contact: Alison Gibson, Clerk to Barley Parish Council
clerk@barleyparishcouncil.gov.uk